Instructions for Access to VA Reports

GO Secure is a government service that provides secure online access to ministry resources. This document provides step-by-step instructions for registering with GO Secure to access MOH and MLTC's Visual Analytics reports prepared by the Health Analytics and Insights Branch.

Please click the option that applies to you below.

Instructions for existing GO Secure users (e.g., IntelliHealth users, etc.) 2 Instructions for new GO Secure users (e.g., non-IntelliHealth users, etc.) 5

Important note for Toronto Central LHIN Users

Please contact Lenny Juhos (<u>Lenny.Juhos@tc.lhins.on.ca</u>) to add the following lines in the host file of your computer.

10.194.100.240 adv.health.gov.on.ca

10.200.2.51 hscbikdcapmdw13.cihs.ad.gov.on.ca

Instructions for <u>existing</u> GO Secure users (e.g., IntelliHealth users, etc.)

- 1. Click on the following URL: https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION=NOPAR
- 2. Enter your GO Secure ID and password.
- 3. Click "Sign In"

Ontario		Français
Froviding secure online resources for individuals within the Ontario Government and the Broader Public Sector. GO Secure Profile See your profile, change your password or security questions	GO Secure ID : email@email.com Password : Sign In Forgot your ID or password? Don't have a GO Secure account? Register Now.	Or, if you have a PKI certificate: Log in with PKI

- **4.** To complete the GO Secure registration process, click on the "here" link shown on the screen.
- 5. You will see the window below appear denying you access. As a next step, please request access to the SAS VA environment by entering <u>VAhelp@ontario.ca</u> into the 'Administrator's email' fields and click Submit.

Welcome to GO Secure
You do not have an appropriate role to access the https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION=NOPAR application. Please enter the email address for your Administrator in order to request the role.
Admininistrator's email
Admininistrator's email (enter again)
Cancel Submit
You will receive a Welcome email when your Administrator has provisioned your account.



6. Note that you may be presented with the following screen. If not, please proceed to the next step.

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				gdc
GO Secure Login - Your Profile	2			
GO SECURE LOGIN	Your Profile		* indicates req	uired fields
GO Secure Login - Security Change Your Password Security Questions & Answers	* GO Secure ID (Email Address) garbage_can2003@yahoo.com * Email iohn.candv@funnv.com			
<u>Your GO Secure Roles</u>	* Confirm Email john.candy@funny.com * First Name	Middle Name	* Last Name	
<< Return to previous site	john Language English ▼	* Display Name john candy	candy]
	Re	set Changes U	odate	

If you are presented with this screen, please do not make any changes to the profile. Simply access the following URL:

https://www.iam.security.gov.on.ca/GoSecureRAP/access/requestPArole.xhtml?resourc e_url=https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION%3DNOPAR

7. If you are prompted to enter your GO Secure credentials again, please do so, otherwise proceed to the next step.



8. You will be presented with the following screen and message confirming your successful "pre-registration" request to access the application.

Welcome to GO Secure

Your access request for the https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION=NOPAR application has been submitted to the Administrator. You will receive a Welcome email when your application provisioning has been completed.

You will receive an email from GO Secure confirming that your request has been received. Please check your junk folder if it does not appear in your inbox.

Example of email confirming receipt of request

From - GO Secure

Subject - "Coarse-grain access for jean.doe@org.ca – The following user has requested access to the application"

The following user has requested access to the <u>https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION=NOPAR</u> application.

- First Name: Jean Middle Name: Last Name: Doe Display Name: Jean Doe Email Address: *jean.doe@org.ca* SN: DSAP111247 GUID: b3475732-7f65-4a4a-be58-95376b230bd9 Preferred Language: en
- 9. Once your request has been approved you will receive an email confirming that your registration is complete. Please contact <u>VAhelp@ontario.ca</u> if you do not receive a confirmation email within three business days.

Instructions for <u>new</u> GO Secure users (e.g., non-IntelliHealth users, etc.)

- 1. Click on the following URL: https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION=NOPAR
- 2. Click on "Don't have a GO Secure Account? Register Now."

Ontario		Français
Foviding secure online resources for individuals within the Ontario Government and the Broader Public Sector. GO Secure Profile See your profile, change your password or security questions	GO Secure ID : Password : Sign In Forgot your ID or password? Don't have a GO Secure account? Register Now.	Or, if you have a PKI certificate: Log in with PKI
CCESSIBILITY PRIVACY FAQ	© <u>QUEEN'S</u>	5 PRINTER FOR ONTARIO, 2012-13 ENV ID: U. LAST MODIFIED: 2015-11-05 21:51:

3. Complete the first page of the registration process by filling in all required fields and then click "Next" to continue.

Note: Please ensure that you enter your full First and Last Names.

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					Environment: เ
egistration : Step 1	012				
Step 1 of 2 : Basic Inform	ation	* indicates required fields	Notice of Collection		
• First Name	abc			Notice of Collection	
Middle Name			1		
Last Name	def				
 Display Name 	abc def				
* Email	abc@gmail.com]		
Confirm Email	abc@gmail.com]		
	Cancel	≤tx			
ESSIBILITY PRIVACY	EAQ.			© QUEEN'S PRIN	TER FOR ONTARIO, 2012



4. You will be asked to create your password and complete a series of reminder questions and answers in case you forget your password. Once this is complete, click the "Register" button.

		Environment: uat
Registration : Step 2 of	2	
Step 2 of 2 : Login Information an	I Security Information	Paseword Policy
Salast a Deserved.	* Indicat	ies required fields
Select a Passworu:		Must not match or contain first name.
* GO Secure ID (Emai	Address)	Must not match or contain last name.
		Must not match or contain user ID.
abc@gmail.com		Must be at least 8 characters and less than 17
* Password		Must contain lower case letter(s)
		 Must contain number(s) Must contain upper care latter(s)
•••••		Must contain symbol(s) such as 1.00.#.%
* Confirm		Must start with a letter.
		Cannot repeat a letter 3 times or more.
		Passwords must match
Set your challenge questions and The Challenge Questions • Question 1 • Answer 1	answers: and Answers are used if you forget your password and need to reset What was the first concert that I attended? abc	: it.
	Which phone number do I remember most from my o	shildhood? format: xxxxxxxx (eg. 6879999)
• Question 2		
Question 2 Answer 2	0000000	
• Question 2 • Answer 2 • Question 3	0000000 What is my hobby?	
• Question 2 • Answer 2 • Question 3 • Answer 3	0000000 What is my hobby? xyz	V

5. The next screen asks you to review and accept the terms and conditions for using GO Secure. Click on the "Accept" button to continue.

					Environment: ua
GO Secure L	Login Terms and Condition	ons of Use			
In return	n for the Ministry of Government	Services providing you with a GO S	ecure Login ID, you agree to abide by the f	ollowing Terms and Conditions of	'Use:
1. You	understand and accept that you	are at all times responsible for you	r GO Secure Login ID, Password and Recove	ery Questions and Answers.	
2. If ye	ou suspect that others have obtain	ined them, you are responsible for a	changing your GO Secure Login ID and/or p	assword.	
3. You	understand and accept that the	Government of Ontario can revoke	your GO Secure Login ID for security or adm	ninistrative reasons.	
4. You relat	understand and accept that the tion to the use of, delivery of or r	Government of Ontario disclaims al reliance upon the GO Secure Login	l liability (except in cases of gross negligenc service.	e or wilful misconduct) in	
5. You you	understand and accept that a re- choose to delete your GO Secure	cord of your registration will be kep a Login account. Your account will b	t in accordance with the <u>Archives and Rec</u> e removed permanently seven years after it	ord Keeping Act even if t is deleted.	
6. Som deta	ne GO Secure Login Enabled Serv sils.	ices may have service-specific Acce	ptable Use Policies. Please refer to each ser	vice's web pages for	
		Cancel	Accept		
		Cancel	Accept		

6. After accepting the terms and conditions you will be presented with the screen below indicating that you have successfully registered for a GO Secure account.



7. You will receive an email asking you to confirm the email address you provided while registering (example below). Check your junk folder, if it does not appear in your inbox. Click the link in the email to open the Go Secure login page.





8. Sign in to GO Secure with your email address and password.

Ontario		França
Froviding secure online resources for individuals within the Ontario Government and the Broader Public Sector. GO Secure Profile See your profile, change your password or security questions	GO Secure ID : abc@gmail.com Password : Sign In Forgot your ID or password? Don't have a GO Secure account? Register Now.	Or, if you have a PKI certificate: Log in with PKI
ACCESSIBILITY PRIVACY FAQ	© QUEEN'S I	PRINTER FOR ONTARIO, 2012-13 ENV ID: U LAST MODIFIED: 2015-11-05 21:51:

9. After signing in, GO Secure will confirm that your email address has been successfully validated. Click on the "here" link shown on the screen.

Ontario		ABC@GMAIL.COM Logout Français
		uat
GO Secure Login - Email	l Validation	the Courses of Ontonia consists has disting form
Thanks for valuating you	or email, you may now close cars window or concince co	the dovernment of Ontano services by clicking
ACCESSIBILITY PRIVACY EA	ΔQ	© QUEEN'S PRINTER FOR ONTARIO, 2012-13 LAST MODIFIED: 2015-11-05 21:51:56

10.You will see the window below appear denying you access. As a next step, please request access to the SAS VA environment by entering <u>VAhelp@ontario.ca</u> into the 'Administrator's email' fields and click Submit.

Welcome to GO Secure	
You do not have an appropriate role to access the https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION=NOPAR application. Please enter the email address for your Administrator in order to request the role.	
Admininistrator's email	
Admininistrator's email (enter again)	
Cancel Submit	
You will receive a Welcome email when your Administrator has provisioned your account.	



11.Note that you may be presented with the following screen. If so, please do not make any changes to the profile, simply click the following URL:

https://www.iam.security.gov.on.ca/GoSecureRAP/access/requestPArole.xhtml?resour ce_url=https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION%3DNOP AR

				gdo
GO Secure Login - Your Profile				
GO SECURE LOGIN	Your Profile			* indicates required fields
GO Secure Login - Security	* GO Secure ID (Email Address	;)		
Change Your Password	garbage_can2003@yahoo.com	l.		
Security Questions & Answers	* Email			
Your GO Secure Roles	john.candy@funny.com			
	* Confirm Email			
	jonn.candy@tunny.com			
	* First Name		* Last Name	
<< Return to previous site	john		candy	
	Language	* Display Name		
	English 🔻	john candy		
	(Basat Changes	Undata	
	l l	Reset Changes	Opdate	

12. If you are prompted to enter your GO Secure credentials again, please do so, otherwise proceed to the next step.

Ontario		Français
		Environment: gdc
GO SECURE Providing secure online resources for individuals within the Ontario Government and the Broader Public Sector. GO Secure Profile See your profile, change your password or security questions	OO Secure ID : Password : Sign In Forgot your ID or password? Don't have a GO Secure account? Register Now.	Or, if you have a PKI certificate; Log in with PKI
ACCESSIBILITY PRIVACY FAQ	© QUEEN'S F	RINTER FOR ONTARIO, 2012-13 ENV ID: GDC LAST MODIFIED: 2016-11-20 05:10:09

13. You will be presented with the following screen and message confirming your successful "pre-registration" request to access the application.

Welcome to GO Secure

Your access request for the https://www.iam.security.gov.on.ca/GoSecureRAP/index.jsp?ACTION=NOPAR application has been submitted to the Administrator. You will receive a Welcome email when your application provisioning has been completed.

You will receive an email from GO Secure confirming that your request has been received. Please check your junk folder if it does not appear in your inbox.



14. Once your request has been approved you will receive an email confirming that your registration is complete. Please contact <u>VAhelp@ontario.ca</u> if you do not receive a confirmation email within three business days.